



Committee: Accounts, Audit and Risk Committee

Date: Wednesday 19 January 2022

Time: 6.30 pm

Venue: Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

Councillor Mike Kerford-Byrnes (Chairman)

Councillor Andrew Beere

Councillor Nicholas Mawer

Councillor Tom Wallis

Councillor Hugo Brown (Vice-Chairman)

Councillor Conrad Copeland

Councillor Adam Nell

Councillor Sean Woodcock

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 5 - 8)

To confirm as a correct record the Minutes of the meeting of the Committee held on 17 November 2021.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. Internal Audit Progress Report 2021/22 (Pages 9 - 22)

Report of the Director of Finance

Purpose of report

The report presents the Internal Audit Progress report for 2021/22

Recommendations

The meeting is recommended:

- 1.1 To note the progress with the 2021/22 Internal Audit Plan and the outcome of the completed audits.

8. Statement of Accounts Update (Pages 23 - 28)

Report of the Director of Finance

Purpose of report

To receive a report to ask Members to consider the following:

- Changes to be incorporated to the draft statement of accounts.

Recommendations

The meeting is recommended to agree that:

- 1.1 The revised Comprehensive Income and Expenditure Statement (CIES) in the Draft Statement of Accounts 2020/21 (Appendix 1), be endorsed along with necessary changes to supporting statements and notes.
- 1.2 Once the final audit opinion is received the Director Finance (S151 Officer), in consultation with the Chair of the Accounts, Audit and Risk Committee (or Vice Chair in case the Chairman is unavailable), be authorised to sign the accounts.
- 1.3 It be noted that, if any material changes to the accounts are required, then an additional committee meeting would be convened to consider the changes.

9. Annual Governance Statement 2020/2021 - Update on Actions (Pages 29 - 36)

Report of Director of Law and Governance and Monitoring Officer

Purpose of report

To consider an update on actions from the Annual Governance Statement (AGS) 2020/2021.

Recommendations

The meeting is recommended:

- 1.1 To consider and comment on the update on the actions arising from the Annual Governance Statement 2020/2021.

10. Appointment of Independent Member to the Committee (Pages 37 - 46)

Report of Director of Law & Governance and Monitoring Officer

Purpose of report

To consider and agreed the proposed arrangements for the appointment of an Independent Member to s the Accounts Audit and Risk Committee.

Recommendations

The meeting is recommended:

- 1.1 To agree to recruit an Independent Member to the Accounts, Audit and Risk Committee.
- 1.2 To consider and approve the proposed arrangements for the appointment of an Independent Member as set out at paragraphs 3.1 and 3.2.
- 1.3 To approve the Background Information (Appendix 1) and Independent Member specification (Appendix 2) and if any amendments are required, to delegate final approval to the Monitoring Officer, in consultation with the Chairman of the Committee.
- 1.4 To delegate authority to the Monitoring Officer, in consultation with the Chairman of the Accounts, Audit and Risk Committee, to finalise the recruitment pack.

11. Capital, Investment and Treasury Management Strategies 2022-23 (Pages 47 - 84)

Report of the Director of Finance

Purpose of report

To submit the draft Capital and Investment Strategy and Treasury Management Strategy for 2022-23.

Recommendations

The meeting is recommended:

- 1.1 To recommend the draft strategies for 2022-23 to Council.

12. **Work Programme** (Pages 85 - 88)

To consider and review the Work Programme and Committee training Schedule.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221554 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Sharon Hickson, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221554

Yvonne Rees
Chief Executive

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